

# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 23 June 2023. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 25 July 2023 is 5pm Friday, 14 July 2023.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor A Woodman	-	Housing, Property & Customer Services
Councillor M Wyatt	-	Deputy Leader and Community Services	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business and Regeneration	Councillor A SAffell	-	Planning
Councillor K Merrie MBE	-	Infrastructure			

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>July 2023</b>							
Housing Revenue Acquisitions and Disposals	Cabinet	Key	Private	25 July 2023	Housing, Property and Customer Services Portfolio Holder  Housing Assets Team Manager Tel: 01530 454137 jas.singh@nwleicestershire.gov.uk	Housing Revenue Acquisitions and Disposals	Decision being sought under approved Acquisitions & Disposal Policy.
Rural England Prosperity Fund	Cabinet	Key	Public	25 July 2023	Business and Regeneration Portfolio Holder  Economic Regeneration Team Manager Tel: 01530 454822 Barrie.Walford@nwleicestershire.gov.uk	Rural England Prosperity Fund	Corporate Scrutiny 07.06.23 (There is no Community Scrutiny ahead of June Cabinets).
Hermitage Recreation Ground Ecopark	Cabinet	Key	Public	25 July 2023	Community Services Portfolio Holder  Leisure Services Team Manager Tel: 01530 454602 jason.knight@nwleicestershire.gov.uk	Hermitage Recreation Ground Ecopark	Community Scrutiny - 5 April 2023

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Zero Carbon Annual Update	Cabinet	Key	Public	25 July 2023	Community Services Portfolio Holder  Climate Change Programme Manager, Head of Community Services Tel: 01530 454832 julia.marshall@nwleicestershire.gov.uk, paul.sanders@nwleicestershire.gov.uk	Zero Carbon Annual Update	11th July 2023 Corporate Scrutiny
<b>September 2023</b>							
2023/24 Quarter 1 General Fund and Housing Revenue Account (HRA) Finance Update	Cabinet	Key	Public	19 September 2023	Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	2023/24 Quarter 1 General Fund and Housing Revenue Account (HRA) Finance Update	31/08/23
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	19 September 2023	Exchequer Services Team Leader  andy.gould@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Function delegated to Cabinet

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Council Delivery Plan	Cabinet	Key	Public	19 September 2023	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester-shire.gov.uk</p>	Report Council Delivery Plan	To be confirmed
Review of Corporate Governance Policies	Cabinet	Key	Public	19 September 2023	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester-shire.gov.uk</p> <p>Solicitor - Contracts and Commercial Tel: 01530 454772 rebecca.elliott@nwleicester-shire.gov.uk</p>	Report and Policies Review of Corporate Governance Policies	Audit and Governance Committee - July 2023

**October 2023**

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
NWL Local Cycling and Walking Infrastructure Plan and Strategy	Cabinet	Key	Public	24 October 2023	Community Services Portfolio Holder  Leisure Services Team Manager, Head of Community Services Tel: 01530 454602, Tel: 01530 454832 jason.knight@nwleicester.shire.gov.uk, paul.sanders@nwleicestershire.gov.uk	NWL Local Cycling and Walking Infrastructure Plan and Strategy	Community Scrutiny - 5 April 2023
<b>November 2023</b>							
2023/24 Quarter 2 General Fund and Housing Revenue Account (HRA) Finance Update	Cabinet	Key	Public	21 November 2023	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.shire.gov.uk	2023/24 Quarter 2 General Fund and Housing Revenue Account (HRA) Finance Update	23/11/23
<b>December 2023</b>							
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	12 December 2023	Exchequer Services Team Leader  andy.gould@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Function delegated to Cabinet

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>January 2024</b>							
Draft General Fund Budget 2024/25	Cabinet	Key	Public	9 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Draft General Fund Budget 2024/25	04/01/24
Draft Housing Revenue Account (HRA) Budget and Rents 2024/25	Cabinet	Key	Public	9 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Draft Housing Revenue Account (HRA) Budget and Rents 2024/25	04/01/24
Draft Capital Strategy, Treasury Strategy and Prudential Indicators	Cabinet	Key	Public	9 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Draft Capital Strategy, Treasury Strategy and Prudential Indicators	04/01/24

<b>Decision</b>	<b>Decision Maker</b>	<b>Status of Decision</b>	<b>Public or Private</b>  (and reason – where private)	<b>Date of Decision</b>	<b>Contacts</b>	<b>Documents to be submitted to the Decision Maker</b>	<b>Considered by Scrutiny or other Committee</b>
Draft Robustness of Budget Estimates and Adequacy of Reserves	Cabinet	Non-Key	Public	9 January 2024	Strategic Director of Resources (Section 151 Officer)  glenn.hammons@nwleicestershire.gov.uk	Draft Robustness of Budget Estimates and Adequacy of Reserves	04.01.24
Council Tax Base 2024/25	Cabinet	Key	Public	9 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Council Tax Base 2024/25	Approving the Council Tax Base is the responsibility of Cabinet. The Council Tax Base is calculated in line with legislation.
Housing Revenue Account (HRA) Budget and Rents 2024/25	Cabinet	Key	Public	30 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Housing Revenue Account (HRA) Budget and Rents 2024/25	Considered as part of the draft budget at Corporate Scrutiny on the 04/01/24
Genera Fund Budget and Council Tax 2024/25	Cabinet	Key	Public	30 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Genera Fund Budget and Council Tax 2024/25	Considered as part of the draft budget at Corporate Scrutiny on the 04/01/24

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Capital Strategy, Treasury Management Strategy and Prudential Indicators 2024/25	Cabinet	Key	Public	30 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Capital Strategy, Treasury Management Strategy and Prudential Indicators 2024/25	Considered as part of the draft budget at Corporate Scrutiny on the 04/01/24
Robustness of Budget Estimates and Adequacy of Reserves	Cabinet	Non-Key	Public	30 January 2024	Strategic Director of Resources (Section 151 Officer)  glenn.hammons@nwleicester-shire.gov.uk	Robustness of Budget Estimates and Adequacy of Reserves	Considered as part of the draft budget at Corporate Scrutiny on the 04/01/24
<b>February 2024</b>							
2023/24 Quarter 3 General Fund and Housing Revenue Account (HRA) Finance Update	Cabinet	Key	Public	27 February 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	2023/24 Quarter 3 General Fund and Housing Revenue Account (HRA) Finance Update	20/02/24
<b>March 2024</b>							



Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	26 March 2024	Exchequer Services Team Leader  andy.gould@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Function delegated to Cabinet
<b>May 2024</b>							
Treasury Management Stewardship Report 2023/24	Cabinet	Non-Key	Public	21 May 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Treasury Management Stewardship Report 2023/24	Audit and Governance Committee - 24/04/24
<b>June 2024</b>							
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	25 June 2024	Exchequer Services Team Leader  andy.gould@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Function delegated to Cabinet